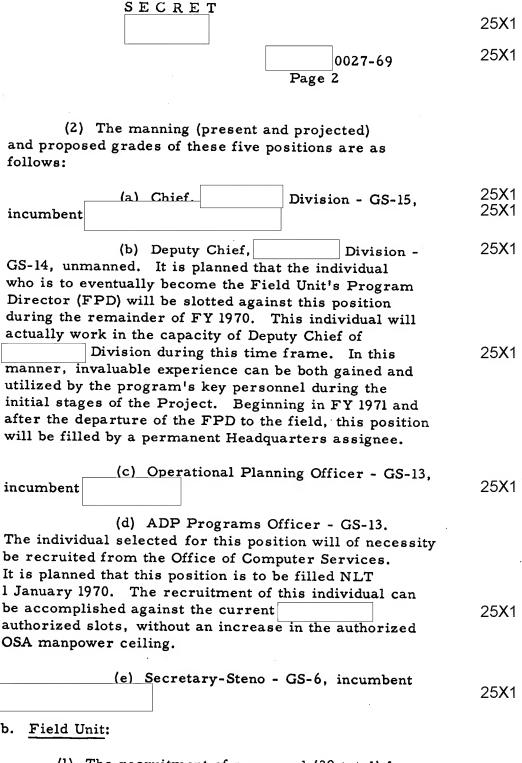
	SERIES B Copy 4 of 4 0027-69 Copy 1 of 6 21 August 1969	25X1 25X1
MEMORANDUM	FOR: Director of Special Activities	
SUBJECT:	Personnel Manning Policy and Plan for Project	25X1 25X1
REFERENCE:	Proiect Concept of Operations 001-69) dated 10 March 1969	25X1
and planning guidelines are to the Project manning. (Para 2. As the CIA, for the exprovert intelligen Agency resource the following planning guidelines are to the following planning guidelines are to the following guidelin	delines for the manning of Project These to be used to implement the policy of that portion of Concept of Operations that pertains to personnel These is program has been established and sponsored by the ressed purpose of providing the Agency with a unique ce vehicle, it will be supported primarily through its. In keeping with these overall program philosophies, in is to be used for the orderly acquisition of personnel period of the program. (FY 1970 - FY 1971)	25X1 25X1
w D A fi cu po	Project Headquarters: (1) An Division has been established ithin the Operations Directorate of OSA. This ivision will be authorized a total of five positions. It the present time, (through end of FY 1970) these we positions are to be assimilated from within the arrent OSA ceiling. Beginning FY 1971 these five estions will, for the first time, be identified as positions in correspondence outside OSA. EPC, budget papers, etc.)	25X1 25X

GROUP 1 Excluded from automatic downgrading and declassification

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(1) The recruitment of personnel (39 total) for the Project Field Unit will begin at the start of FY 1971. Recruiting of the Field Unit personnel will be phased over the first six months of that fiscal year. The first



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of the Unit personnel to be recruited will be those considered essential to the organization of the Field Unit. The remainder of the personnel will be assigned as requirements dictate, but not later than I January 1971. The initial goal of this Field Unit manning plan is to have sufficient personnel available to start training by I January 1971. The ultimate goal is to have the Unit trained and Operationally Ready by I July 1971.

- (2) Manning of the Field Unit will be with Agency staff, Agency contract and commercial contract personnel. Maximum use of the Agency contract and commercial contract personnel for the Field Unit will be accomplished. Agency staff positions will be required in the FPD and MFS positions, as well as for the Security and Commo field positions.
- (3) The phasing-in process of the Field Unit personnel and their proposed grades are planned as follows:
- (a) During the first quarter of FY 1971 it is planned that the following positions of the Field Unit will be manned at Area 51:

Field Program Director - GS-15

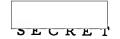
(Agency staff position)

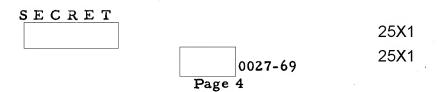
Manager Flight Systems - GS-14

(Agency staff or Agency contract position)

Manager Systems Support - GS-14

(Either Agency staff, Agency contract or commercial contract)





Security Officer - GS-14

(Agency staff position)

Commo Operations Officer - GS-14

(Agency staff position)

Administrative and Finance Officer - GS-12

(Either Agency staff, Agency contract or commercial contract)

Logistics Specialist - GS-11

(Agency contract position)

Property Accounts Specialist - GS-9

(Agency contract position)

Field Unit Guard Force

(Five Agency contract positions)

(b) Beginning second quarter of FY 1971 it is planned to have the following additional Field Unit positions manned at Area 51:

Two Electronics Engineers - GS-13, GS-12

(Agency staff positions)

One Electronics Specialist - GS-11

(Agency staff position)

Warehouse Specialist - GS-7

(Agency contract position)



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(c) Beginning the third quarter of FY 1971 it is planned to have the following additional Field Unit positions manned
Security Officer - GS-13
(Agency staff position)
Two ADP Specialists
(Agency staff or Agency contract positions)
Two Commo Tech Crypto - GS-9, GS-8
(Agency staff positions)
Three Clerks
(Agency staff or Agency contract positions)
Two Flight Directors - GS-13
(Agency contract or commercial contract positions)
Two Navigation Systems Operators
(Agency contract or commercial contract positions)
Two Payload Systems Operators
(Agency contract or commercial contract positions)
Eight Technical Representatives
(Commercial contract positions)



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4. Proposed FY 1971 Manning Plan overview of field positions requirements:

a.		Agency Staff Positions	No.
		Field Program Director	1
		Manager Flight System	1
	*	Manager System Support	1
		Security Officers	2
		Commo Officers	6
	*	Administrative Officer	1
	*	ADP Specialists	_2
		Total	14
		(Authorized 18 - 12 staff	
		positions and 6 commo)	
b.		Agency Contract Positions	No.
	**	Flight Directors	2
	**	Navigation Systems Operators	2
	**	Payload Systems Operators	2
		Logistics Specialist	1
		Property Accounts Specialist	1
		Warehouse Specialist	1
	*	Clerks	3
	·	Guards	_5
		Total	17
c.		Commercial Contracts	No.
		Technical Representatives	8
	*	Either Agency Staff, Agency Contr	act
		or Commercial Contract.	
	**	Either Agency Contract or	
		Commercial Contract.	
d.		End FY 1971 Total Field Strength	39

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5. Beginning FY 1972 the remainder of the Field Unit's personnel will be recruited. These positions are as follows:

a.	Agency Staff Positions	No.
	Security Officer	1
	Commo Operations Officer	1
	Commo Electronic Engineers	2
	Commo Electronic Specialist	1
	Commo Tech Crypto or Radio	2
	Total	7
b.	Agency Contract Positions	No.
**	Flight Directors	2
**	•	2
**	Payload Systems Operators	2
*	ADP Specialists	<u>2</u>
	Total	8
*	Either Agency Staff, Agency Cont or Commercial Contract.	ract

** Either Agency Contract or Commercial Contract.

c.	Total FY	1971 Field Strength	54

6. This memorandum is to be used for planning purposes only. This manning plan is based on minimum or bare bones manning requirements for this Project. As experience is gained on this unique program, these manning requirements will be subject to continuing review and modifications as required. However, the established manning policy for this program will be to hold the manning at the minimum level required to effectively perform the mission. This minimum manning will of necessity require selection of the best

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possible personnel, and will require to the maximum of their capabilities recruitment of personnel, (and effect selected) can this unique program ac	s. Only through the selective cross training of those	
		25X1
	Colonel, USAF Deputy for Operations, OSA	
APPROVED:		
Director of Special Activities	14 Sept 1969	25X1
Director of Opecial Items		
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